

**BATH CITY FC
POLICY ON VOLUNTEER WORKING GROUPS
APPROVED JANUARY 2017**

To succeed as a community-owned club, Bath City FC must make volunteering more attractive and accessible to members, supporters and the wider community.

To achieve this, the club board shall make it as easy as possible for new and existing volunteers to contribute their time, creativity, expertise and skills. In particular, the club shall ensure that volunteers can support the club by:

- offering one-off professional advice or access to useful contacts
- performing regular or one-off tasks in their own time
- becoming a core member of the club's volunteer working groups, which meet and communicate regularly to decide priorities and organise work

To support this, the club shall create a dedicated volunteer and partnerships officer to act as a first point of contact for those who wish to volunteer.

Working Groups

To promote *good organisation*, the club board shall coordinate volunteer activity through **working groups** that focus on different aspects of the club's operations.

To promote *accountability*, each working group shall have a **coordinator** who reports directly to meetings of the club board and liaises with the general manager. Ideally, coordinators will be board directors.

To promote *flexibility and efficiency*, coordinators shall be free to run the working groups however they choose, including deciding their core membership and by what means they meet and communicate.

The club board creates and disbands working groups, sets their remits and appoints and removes their coordinators. The initial working groups and coordinators shall be:

- Redevelopment (Nick Blofeld)
- Marketing and Promotions aka I000BC (Jon Bickley)
- Operations (Shane Morgan)
- Football (Paul Williams and Nick Thompson)
- Commercial (Bob Chester)
- Community (Sally Harris)

The name, coordinator and remit of each working group shall be made public.

Members may apply to the club chair to set up and run new working groups, subject to the approval of the club board.

Core members of working groups will be required to sign an agreement to maintain the confidentiality of commercially sensitive information. Commercially sensitive

information should not be shared outside of the core membership of the club's working groups.

ENDS