



Meeting Summary

Topic	Bath City Supporters' Society – Committee Meeting	
Meeting Date	27 th Sept 2018	
Location	Twerton Park	
Attendees / Role	CB Cheryl Bradley PB Paul Brotherton MC Michael Clayton (Chair)	SM Shane Morgan SS Steve Skinner (Treasurer) MT Marc Thomas
Apologies	ES Emma Sparks (secretary), PM Pete McCormack, SP Stuart Page,	
Purpose of Meeting	To agree actions / decisions in relation to the governance of the Football Club and Society business.	

No	Description	Status	Who	Date
1.	Working Group Update: Redevelopment First draft stadium design option has been presented to the Redev Working Group. Too expensive and overly complicated so architects now instructed to propose subsequent options.	Info		
2.	Working Group: Football MT provided an overview of the recent meeting with PW and JG - minutes / summary to follow.	Info		
3.	Working Group: Commercial: Bob Chester provided a detailed breakdown of the Commercial activities. This was well received and was very clear and organised showing Bob's target and the status / progress towards the target. Agreed to request this info on a regular basis. <ul style="list-style-type: none"> Need to mobilise membership to provide expertise and contacts. 	Decision Action	All	25/Oct/18
4.	Working Group: Community Sally provided an update ahead of the meeting which	Info		



	<p>includes:</p> <ul style="list-style-type: none"> • Leaflet Drop to every house in Twerton inviting residents to the Community Day (councillor Tim Ball has helped)king my way through the rest) • Dream Big: Funding application (hopefully to be submitted through the Foundation) to extend the 'Dream Big' project that we ran through the summer. This was very well supported by Jerry Gill and very popular. • Redev Consultation: Applying community consultations output as input into redevelopment plans. Planning future consultations (liaising with board/development team/developer/PR team). • Event planning: (WW1 Centenary): Contribution of Twerton. Planned exhibition on Saturday 10 November. Volunteers and Display Boards required. • Community Play Bus: Weekly @ Twerton Park • Family ticket raffle prizes: Awarded to local fundraising events and school events • Foundation: Supporting the re-invention of the Foundation (Sally is a trustee) – exploring funding options to be to employ somebody to run projects. • Pitch: Sally is key part of the fund raising team – leading the bid for CIL funding. 	Action	All	25/Oct/18
5.	<p>Working Group: Operations Noted the impact on operations on virtually full utilisation of Twerton Park facilities.</p>	Info		
6.	<p>Working Group: Finance Retrospective visibility of financial status of the Club was provided at the AGM through the end of year financial reports. Concern was expressed that 2017/18 losses were greater than anticipated. This was described as expected and in-line with the business plan. It was also noted that most of the recent non-football related revenue earning initiatives were too late to impact the 2017/18 figures.</p> <ul style="list-style-type: none"> • Agreed the need to request greater visibility of 	Info		
		Action	MC	25/Oct/1



	finances on a regular basis. MC to request from Paul Williams			8
7.	<p>Review Purpose / Focus of Society MC had circulated first draft to Committee. Feedback received and being incorporated into next version.</p> <ul style="list-style-type: none"> MC to circulate revised version for review. 	Action	MC	25/Oct/18
8.	<p>Membership Renewals: MT summarised renewal options and membership benefits. Subscription renewal reminder letter has is now finalised. Urgent need to submit to members for the start of October. Agreed to contact all known members to provide clarity – due to common misconception regarding some Bid investors (£250) who mistakenly believe they are life members.</p> <ul style="list-style-type: none"> MC to create on-line members e-mail SS to post to CB version to CB and MC to update members lists 	Decision		
		Action	MC	02/Oct/18
		Action	SS	03/Oct/18
		Action	CB/ MC	Ongoing
9.	<p>Society Visibility: MT absent so no update</p> <ul style="list-style-type: none"> SM to contact Fire & Brew re. HT award for 3rd Nov game (Hemel) Need to recruit volunteers / members for pre-match MC to create some collateral to position Society for potential new members. 	Action	SM	25/Oct/18
		Action	All	25/Oct/18
		Action	MC	25/Oct/18
10.	<p>Team Travel Sponsorship: No progress</p>	Info		

Date of Next Meeting: 25th Oct 2018