



Meeting Summary

Topic	Bath City Supporters' Society – Committee Meeting	
Meeting Date	26 th July 2018	
Location	Twerton Park	
Attendees / Role	MC Michael Clayton (Chair) SP Stuart Page SS Steve Skinner (Treasurer)	ES Emma Sparks (secretary) MT Marc Thomas
Apologies	CB Cheryl Bradley, PB Paul Brotherton, PM Pete McCormack, SM Shane Morgan	
Purpose of Meeting	To agree actions / decisions in relation to the governance of the Football Club and Society business.	

No.	Description	Status	Who	Date
1.	<p>Committee Roles and Responsibilities The Committee assigned and agreed on the following:</p> <ul style="list-style-type: none"> • Chair: Michael Clayton • Vice chair: Stuart Page • Treasurer: Steve Skinner • Membership Secretary: Cheryl Bradley • Secretary: Emma Sparks • Compliance Officer – Paul Brotherton co-opted • Promoter (of Society): Marc Thomas (co-ordinator) <p>Agreed this new role to include (not exhaustive list):</p> <ul style="list-style-type: none"> ○ Raising visibility around the ground ○ Owning the social media ○ Liaising with members ○ Match day presence ○ Half time award <p>Working Groups: Committee to assign representatives to support and oversee WG's</p> <ul style="list-style-type: none"> • Commercial: MC to discuss with Jon Bickley • Sales & Marketing 	Decision		



No.	Description	Status	Who	Date
	<ul style="list-style-type: none"> • Operations: Shane Morgan • Football & Finance: Marc Thomas • Community: Steve Skinner • Redevelopment: MC proposed co-opting James Pullan (needs to be approved by full Committee) <p>Committee members to consider other co-opting options to fit specific needs (esp. S&M and Commercial)</p>	Action	All	30/Aug/18
2.	<p>Review of 2018 AGM Congratulations to all re-elected Committee members.</p> <p>Agreed to action the motions passed at the AGM relating to new membership rules.</p> <p>Agreed to reconsider the purpose of the Society. (See 8 below)</p> <p>Agreed to improve membership recruitment and retention (see 7 below).</p> <p>Agreed to define topics and information that we need or want to hear from the Club Board.</p>	Info Decision Decision Decision Action	All	30/Aug/18
3.	<p>Working Group Status Update: Redevelopment MC summarised minutes from most recent Board meeting on Redevelopment. Minutes circulated separately but included:</p> <ul style="list-style-type: none"> • Description of roles of various parties – e.g. Creatrix (PR), FWP, Strides, JLL, Adapt, Buro Happold, GreenAcre. • Public consultations are enabling options to be considered for housing shops and stand. • FWP are leading on planning and project managing the development • BANES: Started conversations with them in regards to planning - impact studies and regeneration still being looked at. • Indicative timetable is being created • SP has funding options which he will discuss with CC. 	Info Action	SP	30/Aug/18



No.	Description	Status	Who	Date
4.	Working Group: Football & Finance MT is progressing attempting to meet with all parties to get the ball rolling with this working group.			
5.	Future of the Pitch / Funding Options: <ul style="list-style-type: none">• MC and Carole Banwell are co-ordinating.• Tracker of potential funders is in place.• £100,000 has already been committed and another organisation has already offered to match this.• Decision re. using a professional fundraiser has been deferred – not needed at this stage.• Sally Harris is focused on BANES / Community Infrastructure Levy (CIL). Indications are that Twerton Park is a strong candidate and the timing looks good.	Info		
6.	Player Sponsorship: Agreed to sponsor Joe Raynes for this season – he is local and a youngster.	Decision		
7.	Membership Clarification: Agreed the need to clarify the cost model and to attempt to focus on enhancing membership. <ul style="list-style-type: none">• CB / MT /SS to propose policies at next meeting	Decision Action	CB/MT/SS	30/Aug/18
8.	Review Purpose / Focus of Society Agreed to review / reconsider the purpose and focus of the Society to make it relevant to the members. <ul style="list-style-type: none">• MC to propose options / approach at next meeting	Decision Action	MC	30/Aug/18
9.	AOB1: Open Day Society stand: Agreed the need for the Society to have a presence at the Open Day on 29th July. MC, SS & MT volunteered.	Decision		
10.	AOB2: Meetings calendar: Agreed monthly meetings to be 7.30pm on the LAST Thursday of each month. Dates of IGM / Q&A and AGM tbc	Decision		

Date of Next Meeting: 30th August 2018