



**Bath City FC Supporters Society**  
**1900 on THURSDAY 29<sup>th</sup> July 2021**  
**Via Zoom**



**Meeting Report**

**Present:** Paul Brotherton, Christopher Flanagan (Chair), William Heath, Oliver Holtaway, Ken Loach, Peter McCormack, Shane Morgan, Marc Thomas.

**Also present:** Cheryl Bradley, SLO and Club Board

**1. Apologies:** Jon Blain, Sally Harris, Stuart Page, Mark Taylor.

**2. Approval of the minutes of the meeting held on 1<sup>st</sup> July 2021 and outstanding actions**

The minutes were confirmed (proposed: Paul Brotherton, seconded: William Heath).

- CF has contacted Nick Blofeld about the Fair Game initiative and will follow up at the Club Board meeting on Monday 2<sup>nd</sup> August.
- JB, McT and OH have agreed communications roles.
- PB and PM had written to Nick Blofeld about the working relationship between the Society Committee and the Club Board and CF will normally be attending the Club Board from now on. It was agreed that there should be a regular written communication from the Society Committee to Club Board members after each Society Committee meeting. This would promote transparency and ensure that issues are dealt with more rapidly.

**ACTION:** OH to produce a brief draft for CF.

- [Sensitive item redacted]

CF confirmed that he is in a position to take up the role of Chair following discussion at the last meeting. The appointment of Christopher Flanagan as Society Chair was unanimously agreed by the Committee (proposed: Ken Loach, seconded Pete McCormack).

**3. Approval of the minutes of the AGM held on 24<sup>th</sup> June 2021 and outstanding actions**

The minutes were confirmed (proposed: Pete McCormack, seconded: Ken Loach).

The three motions agreed by members were discussed. PB suggested that all AGM motions that have been agreed should be made accessible on the Society website. OH suggested that this should include how they are being brought into Society policy and implemented. This was agreed.

**ACTION:** PB to develop a summary of agreed AGM/IGM motions and follow up action for the website.

#### **4. Treasurer**

The appointment of a Treasurer and co-option to the Committee was deferred to the August meeting when a potential candidate would be able to attend. OH had been in touch with Jon Blain about the role of working with the new Treasurer and it was agreed that JB would be ideal for this role.

**ACTION:** PB to contact JB with further information.

PB reported that he had met the previous Treasurer and now has access to the bank account and Paypal for the time being. There are issues with the Paypal account which needs verification urgently. PB is working with OH on this.

#### **5. Approval of the Society accounts for 2020**

The Committee approved the accounts for 2020 (proposed: Paul Brotherton, seconded: Pete McCormack).

**ACTION:** PB to submit the signed accounts to the FCA along with the annual report required by the FCA.

#### **6. Appointment of a 100 Club lead and review of the 100 Club**

It had previously been agreed that there needs to be an identified person to have a leadership role on the 100 Club and to review how to make it work more efficiently in future. Mark Taylor has now volunteered for this role – this was agreed by the Committee. PB reported that he has found that some winners had not yet been paid and will ensure that this is done as soon as possible.

**ACTION:** PB and Mkt to check winners and make payments asap. Mkt to report back to the Committee on improving the 100 Club.

It was suggested that when the system is working more effectively the 100 Club could be relaunched and more members attracted.

**ACTION:** Mkt to consider this is due course.

#### **7. Process and timescale for developing a Club strategy**

Work has been underway on developing a Club strategy, led by Sally Harris following a request by Nick Blofeld. OH has been supporting this and has now started a draft. The work will be overseen by the Strategy and Business Planning Working Group which consists of Nick Blofeld, Jon Bickley, Sally Harris and Pete McCormack. A motion at the AGM had also set a date of 1<sup>st</sup> October 2021 for the publication of the strategy for Society members. OH suggested that this would be a concise document and that ownership was joint between the Club and the Society. It was recognised that the redevelopment was a key element which affects so many strategic issues for the Club. The suggested process was agreed by the Committee.

**ACTION:** OH to do further work on the draft and then send to Committee members for comment within a short timescale.

## **8. Development of a priority workplan and cycle of meetings for the Committee for 2021/22**

PB suggested that the Committee should have a workplan of key priorities it wishes to achieve in the coming year. This could include revising the cycle of meetings, for example to accommodate two joint meetings with the Club Board each year. It would be used to keep a focus on top priorities and to monitor progress during the year. This was agreed.

**ACTION:** All to offer ideas on priorities to PB. PB to produce a draft workplan for the next meeting.

## **9. Development of a regular email newsletter for Society members**

OH proposed that a regular email newsletter should be sent to members after every Society Committee meeting. This would keep members better informed of Society activity and encourage their input. It would not duplicate content in the Club's newsletter. This was agreed.

**ACTION:** OH to produce the first edition after this meeting, consulting with CF, PB and PM.

## **10. Club Board and Society Committee induction and skills training**

OH is developing an induction pack for Society Committee and Club Board members as previously agreed. He has also identified director training organised by the Co-op and to be held on Thursday 7<sup>th</sup> October 2021. Other options are being explored but OH encouraged Committee members to attend the Co-op training if they can.

**ACTION:** All to let OH know if they can attend on 7<sup>th</sup> October.

## **11. Report from the Club Board**

**[CONFIDENTIAL]**

## **12. Redevelopment update**

**[CONFIDENTIAL]**

## **13. Membership update**

No update this month

## **14. Communications update**

The Newsletter proposal and communications with the Club Board had already been discussed. OH is also to talk to JB about ideas for promoting the Society on social media.

## **15. AOB**

OH enquired about the position with the MoU. Documents on skills had been sent to Nick Blofeld following the request at the joint meeting on the MoU and steps have now been taken to make director skills training accessible. This will be followed up by CF in due course.

**16. DONM** – 7pm on Thursday 26<sup>th</sup> August 2021.