



# Bath City Supporters' Society



## Meeting Summary

<b>Topic</b>	Committee Meeting	
<b>Meeting Date</b>	25 <sup>th</sup> April 2019	
<b>Location</b>	Twerton Park	
<b>Attendees / Role</b>	<b>CB</b> Cheryl Bradley (Membership) <b>MC</b> Michael Clayton (Chair) <b>KL</b> Ken Loach <b>PM</b> Pete McCormack <b>SM</b> Shane Morgan	<b>SP</b> Stuart Page <b>SS</b> Steve Skinner (Treasurer) <b>ES</b> Emma Sparks (Secretary) <b>MT</b> Marc Thomas
<b>Apologies</b>	<b>PB</b> Paul Brotherton (Compliance)	<b>JP</b> James Pullan
<b>Purpose of Meeting</b>	To agree actions / decisions in relation to the governance and support of the Football Club and Society business.	

No.	Description	Status	Who	Date
1.	<b>Approval of previous minutes:</b> March meeting minutes approved	Decision		
2a.	<b>Working Group Update – Commercial:</b> Bob Chester has already exceeded his target for the season	Info		
2b.	<b>Working Group Update – Sales &amp; Marketing:</b> Attendance target of 1000BC (average) has been achieved. Our thanks and congratulations go to Jon Bickley and his team.  Committee members encouraged to attend Shirt Sponsors Draw 5pm on 13 <sup>th</sup> of May in TR Hayes Suite – to help raise profile of Society	Info  Action	All	13/May/19
2b.	<b>Working Group Update – Operations (SM):</b> Woking match completed without incident  The recent Punk Festival raised £7K in bar receipts (£10k revenue in total)  Planning for 2019/20 season due	Info		
2c.	<b>Working Group Update – Football (MT):</b> Awaiting MT to convene meeting and agree strategy	Info		





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No.	Description	Status	Who	Date
	<p>business plan. Creatrix (PR Company) are pulling these together for the club with the input of many parties KL requested direct access to the designers / group to stop the middle man of MC between them ACTION POINT: MC to liaise with the designers and provide details to KL subject to their approval The suggestion of the pitch being entirely flattened has still not been resolved Terracing on the Poplar Stand still seems to be losing spaces with the proposed flattening The consequences don't appear to have been reviewed, some of the details KL does not appear to have received, information regarding the first row of seats at pitch level for example Final plans are required for what will be sorted out on the Poplars Side in the fullness of time ACTION POINT: MC to contact Phil Tanner and set up a meeting with KL to try and give him the clarity that he requires ACTION POINT: MC to circulate the Statement of Intent and the finalised business plan being submitted with the planning application</p>	Action	MC	25/Nov/19
3.	<b>Membership</b> No further new members to report	Info		



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No.	Description	Status	Who	Date
4.	<p><b>Greater involvement on the Club Board and Society Committee / Dual concurrent membership</b></p> <p>ACTION POINT: SM to provide known dates for future board meetings for ES to then circulate to establish availability</p> <p>Associate Directors – possible to implement to help widen the pool so that there is the opportunity to build in succession planning. Otherwise board members could be co-opted (without voting rights) to help support key functions. Essentially directors should be orchestrating the volunteers to do the day to day running of their roles.</p> <p>ACTION POINT: MC to speak to Nick B informally initially to raise concerns and suggestions for how to improve</p> <p>Noted that the SLO and Community Directors are due up for re-election onto the board at the AGM in June</p>	Info		
5.	<p><b>5. Membership Engagement and Communication</b></p> <p>ACTION POINT: MC to circulate communications held with Oliver Holtway and John Blaine</p>	Info		
6.	<p><b>AGM Prep</b></p> <p>Two letters need to go out for 30<sup>th</sup> April (8 weeks prior to the AGM date) one to members and one to share-holders whose membership has lapsed to try and increase engagement</p>	Decision		

**DOTM 30<sup>th</sup> May 2019**