



Meeting Summary

Topic	Bath City Supporters' Society – Committee Meeting	
Meeting Date	28 th Feb 2019	
Location	Twerton Park	
Attendees / Role	CB Cheryl Bradley PB Paul Brotherton MC Michael Clayton (Chair) KL Ken Loach	SS Steve Skinner (Treasurer) SM Shane Morgan SP Stuart Page JP James Pullan ES Emma Sparks (Secretary)
Apologies	PM Pete McCormack, MT Marc Thomas	
Purpose of Meeting	To agree actions / decisions in relation to the governance of the Football Club and Society business.	

No.	Description	Status	Who	Date
1.	Previous Meeting Summary: The minutes of the January meeting were approved.	Decision		
2.	Working Group Update: Redevelopment Reviewed the outcome of the Supporter Consultation evening from 21 st Feb. <ul style="list-style-type: none"> MC to circulate summary of topics raised. MC to seek responses to topics from this session and 41 topics raised previously. Agreed that JP and MC to liaise with Phil Tanner as he is a Society member who acts as conduit between design groups and Redev WG. There will be an opportunity to review the plans before being Planning Application is submitted. Architects to present – date TBA. Redevelopment team have had meetings with local councillors and other community groups. We were able to advise them on accurate projections re. student demand thanks to JP – great example of Society making valuable contribution. Plans being drawn for campaign to mobilise supporters in support of planning application.	Info Action Action Decision Info Info Info	MC MC	28/Mar/19 28/Mar/19



No.	Description	Status	Who	Date
	Greenacre's choice of operator for the PSAB is currently Homes for Students.	Info		
3.	Working Group: Commercial: David James / Bob Chester's activities projected at £8k up on last season. 2019 /20 shirt sponsorship activity underway. Please encourage contacts in local businesses. Bar takings down.			
4.	Working Group: Community Jerry Gill and Geoff Stevens appointed to Foundation as Coach Director and Community Ambassador and Project Manager respectively. though and doing a good job so far. He had a lot of great initiatives when at W-S-M when he was there. Need representation from the Community Groups to help enhance the planning application ACTION SS to send Helen a message to find out when the AGM is and where it is On the 25th March Team Manager Jerry Gill as Coach Director & Community Ambassador and Geoff Stevens as Project Manager.	Info Info Info		
5.	Working Group: Operations There are plans to erect a barrier in the SW corner of the ground to prevent people viewing from outside the stadium.	Info		
6.	Working Group: Finance SS presented financial report from Paul Williams. They demonstrate a healthy improvement on the previous season due to both on and off field activities – i.e. improved gates – due to both league position and 1000BC – and significant improvements in hiring facilities. Whilst there was no official projection it appears that this season there will be a significant improvement on last season's losses (£137K). <ul style="list-style-type: none">• SS to circulate Finance report for Society Committee only. Agreed this was the right level of granularity and visibility to enable the Society Committee to conduct its governance responsibilities.	Action Info	SS	31/Jan/19



No.	Description	Status	Who	Date
7.	<p>Lessons Learnt Agreed that the Redevelopment has exposed the need to make some operational and procedural improvements. These include:</p> <p>a) Deciding on when & what to put to membership vote: Agreed that, in future, the decision to conduct a membership vote should be taken by meeting / discussion and not via email. Need to agree a principle which determines the topics which are suitable for membership vote.</p> <p>b) Improve the working relationship between the Club Board and the Society Committee: Agree improvements required Agreed to invite Club Board members to Society Committee meetings</p>	<p>Info</p> <p>Decision</p> <p>Action</p> <p>Action Decision</p>	<p>All</p> <p>All</p>	<p>28/Mar/19</p> <p>28/Mar/19</p>
8.	<p>Loan Deferral We are exploring the possibility of deferring the repayment of the Society's loan to the Club. Agreed to defer, in principle, to support the Club, but this exposed the fact that the Society Committee does not have full clarity of the details of the loan.</p> <ul style="list-style-type: none"> • Need a establish the details of the loan and then agree options / response. 	Action	SS / MC	28/Mar/19
9.	<p>Membership Renewals: 303 members to date - 3 new members ready to join Matt Wagemaker has been engaged to focus on enhancing membership. Currently, in discovery mode – understanding what we have in place.</p> <ul style="list-style-type: none"> • Need to establish if there are better options for managing memberships. ES to contact Bath Rugby. • MW to contact SS and CB 	<p>Info</p> <p>Action</p> <p>Action</p>	<p>ES</p> <p>MW</p>	<p>28/Mar/19</p> <p>28/Mar/19</p>
10.	<p>Member Engagement & Comms: MC has engaged with Jon Blain and he has agreed to joining the Committee to support member engagement and comms.</p> <ul style="list-style-type: none"> • Need to provide Jon with brief and remit. • ES to remove Phil Weaver from the Society Facebook access. 	<p>Info</p> <p>Action Action</p>	<p>MC ES</p>	<p>28/Mar/19</p> <p>28/Mar/19</p>



No.	Description	Status	Who	Date
11.	AGM Prep: <ul style="list-style-type: none">• ES to identify who needs to stand again this year for re-election• Need to identify suitable candidates and invite them to stand.• Need to identify potential (June) dates and agree.• Finalise the Society positioning slide• Establish how to stagger the Club Board tenures.	Action	ES	28/Mar/19
		Action	All	28/Mar/19
		Action	ES	28/Mar/19
		Action	MC	28/Mar/19
		Action	MC	28/Mar/19

Date of Next Meeting: 28th March 2019