Meeting Summary

Topic	Bath City Supporters' Society – Committee Meeting		
Meeting Date	25 th May 2018		
Location	Twerton Park		
Attendees / Role	JB Jon Bickley PB Paul Brotherton CB Cheryl Bradley (Member Sec) MC Michael Clayton (Chair) PM Pete McCormack	SM Shane Morgan SP Stuart Page SS Steve Skinner (Treasurer) ES Emma Sparks (secretary) MT Marc Thomas	
Apologies	KL Ken Loach, CV Colin Voutt		
Purpose of Meeting	To agree actions / decisions in relation to the governance of the Football Club and Society business.		

No.	Description	Status	Who	Date
1a	 Working Group Status Updates: Commercial Shirt Sponsorship attracted 70 sponsors "We Buy any Car" are now tenants – renting out car parking space 	Info		
1b.	 Working Group Status Update: Redevelopment Signing of Agreement with Greenacre imminent. Starting to shape options based on consultations. There will be decisions required to get right balance of commercial v community requirements Discussions re. transition plans (inc. duration) Tension re. student housing options. Need to ensure we are aligned with clear and consistent messaging – e.g. people need to understand options and economics. PR planning meeting imminent – to include media. Members need to be mobilised NB has been meeting planning dept and councillors to explain options 	Info		
1c.	Working Group Status Update: Operations • Licences / tenants complete • Action for Children using facilities • Disabled toilet being built	Info		

1d. 2e.	Working Group Status Update: Community			Date
2e.	 Meeting Tuesday 25th May - SS attending Simon Tapscott stepping down from Foundation. Inflatable beat the goalie – touring 7 schools. 	Info		
	 Working Group Status Update: Marketing / 1000BC 150 season tickets sold already Pre-season friendlies announced 	Info		
3.	 Future of the Pitch / Funding Options Initial meeting was held with Chris Coles, Sally Harris, Michael Clayton, David James, James Carlin, Andrew Pitchford and Ed Tann to pool thoughts on how to raise the £600,000 Identified >30 "prospects" - main groups to contact: High Net Worth (HNW) individuals Institutions / Organisations Crowd Funding Meetings with potential funders has commenced. A strong commitment to £100K has been achieved already. General feedback is very +ve with practical suggestions being offered MC is collating / tracking efforts Next scheduled meeting 11th June Need to decide where to focus attention and whether to engage professional fund raiser. SP asked what the return on investment was being offered for potential investors. This is TBD and will be explored when we exhaust donors. Agreed on the need to produce collateral for potential investors / donors. MC to provide. Suggestions included: (MC to propose to CC) Review the legal framework re. including a tax deduction option. Explore an Enterprise scheme using the Foundation's Charitable status. 	Action Action	MC MC	26/Jul/18 26/Jul/18
4.	 AGM Preparation: Agreed Roles & Responsibilities: ES - Election officer Paul Brotherton – Election Officer 4th June is the deadline for candidate nominations Colin Voutt & Jon Bickley were confirmed to be not standing again for the Society committee and thanks was expressed to them for all of their support and work Agreed the need to stagger the tenures of the Board 	Decision Info		

No.	Description	Status	Who	Date
	but the Articles of Associations for the Board of Directors states that each tenure is 2 years PB to establish policy. SM to send Articles to PB Review Soc constitution and recommend updates Discussed potential conflict of interests of one person concurrently holding post on Club Board and Society Committee. Current constitution does not currently cover this scenario. Summary of argument for (holding dual posts): Ensure transparency and accountability is maintained Summary of argument against (holding dual posts): A director is legally obliged to make decisions in	Action Action	SM PB	26/Jul/18 26/Jul/18
	 the best interests of the club. A Society Committee member is obliged to represent the members. Agreed that this is not an immediate concern as there is a currently a good working relationship between both bodies but it is incumbent on us to resolve now to ensure clarity in future. Agreed to seek external / 3rd party advice from Supporters Direct and / or SP's Sports Governance contact at Swansea University. Agreed this is unlikely to be resolved ahead of the 2018 AGM so dual nominations will be accepted. Need to review the job description on the website for the Society Representative on the Board of currently flawed and out of place 	Decision Decision Decision Action	РВ	26/Jul//18
5.	 Motions for 2018 AGM: 2 motions proposed: Both intended to tighten new membership rules to reduce the risk of a single interest group hijacking the Society or a specific vote. Discussed motions to ensure they were unambiguous, constitutional and not a deterrent to joining the Society. Agreed to request the originator of motion reduces the minimum initial payment option from 24 months 	Info Info Decision		
6.	Membership Update: • No new members this month.	Info		
7.	 Travel & Fund Raising: MC & SP to talk to clarify what sponsors would get in return for their investment in their funding of the team coach and work out a suitable proposition. 	Info		
8.	GDPR:			

No.	Description	Status	Who	Date
	 Advice rcvd indicates that Society has an implicit relationship with members which means we do not need to gain authority from each member to contact them. Draft (borrow) a policy document to put on the Society website. Need to password protect the current membership lists and delete all old versions so that there is only one list. 	Decision Action Decision	PB / MC	26/Jul/18
9.	 Komedia: The Society supported the Komedia Community bid which makes us a Komedia member. The Society is entitled to a number of benefits (inc. access to events and 10% drinks). Explore partnership options in future Agree how best to allow the members to benefit – e.g. through competitions etc. 	Info Decision		

Date of Next Meeting: AGM 21st June