



**Bath City FC Supporters Society  
7.30pm on Thursday 9th March 2017  
Twerton Park, Charlie's Bar**

**Report**

**Present:** Martin Powell, Oliver Holtaway, Cheryl Bradley, Shane Morgan, Steve Skinner, Phil Weaver, Colin Voutt, Michael Clayton, Jon Bickley, Emma Sparks

MP explained that Oliver Holtaway was now standing down as secretary because of his other commitments. Oliver was thanked for all he has done as secretary for well over two years, a period in which the Society has taken a leading role in the journey towards a community owned club. This has necessitated the creation of many new policies, which Oliver has drafted, introduced to the committee and seen implemented.

MP welcomed Emma Sparks to the committee and thanked her for taking on the role of secretary.

**1. Apologies**

Ken Loach, Pete McCormack & Marc Thomas.

**2. Minutes of last meeting**

Approved.

**3. Matters arising**

- The 1000BC group - currently looking for a Volunteer Comms officer to co-ordinate & liaise with programme editor moving forward. Discussion was held over whether there was a need for a Society page in each match day if nothing to update? Agreed that Adam Matravers would be added to newsletter & report from meeting circulation.

**ACTION POINT: MP to provide AM's email to ES**

- No payment yet received from last I, Daniel Blake Screening

**ACTION POINT: MP to check with Sally Harris**

- Review of current PA system deemed it perfectly adequate for the current needs. An electrician should review it as well though

**ACTION POINT: SM to speak to Arcs & Sparks to take a look at it for us**

**4. Community ownership update**

Shareholders agreement signed earlier in the week (6th March) so AGM can now progress & has been confirmed as being the 28th March.

Paul Williams wanted the Society to supply copy for him for this meeting. MP took copy from the Society website, tweaks have been made and final copy approved.

Shareholders are being emailed on 10.03 to let them know of the date and it will also be published on the website on 10.03.

## **5. Society role post-Bid**

MC has not yet been provided with a template from which to work.

MC will circulate proposal of what purpose of Society is

**ACTION POINT: MC circulate to ALL prior to next meeting**

OH suggested MC speaks to Supporters Direct for a template otherwise

Discussion held regarding the structure of the Society meetings and agendas and how they should be aligned with board to ensure that governance is compliant.

Goalposts and milestones should be shared down from the board so that the Society can keep track and ensure that they are all being met and have a general oversight of the activity of the board.

Agreed that structure of Society meetings subsequent should look to reflect this (from April Meeting onwards).

**ACTION POINT: MC to circulate a suggested structure PRIOR to next meeting**

## **6. Club visits**

Exeter City & Merthyr Town have visited Twerton Park

**ACTION POINT: OH to write up the reports for the committee from both of these, plus his visit to FC United of Manchester/Cork City in February**

Opportunity to visit Exeter City in future as they have had redevelopments on their ground (accommodation) to be reviewed.

It was questioned how the learnings from these visits are being shared and applied within the club. OH explained that detailed reports are being circulated among the Society board and club board on a confidential basis (because the clubs in question shared info in confidence), but a summary report for members containing interesting ideas from other clubs would be circulated before the AGM.

Eastbourne Away - 18.03 - was asked if anyone who was attending this match possibly meet with one of the team there to gain some knowledge. MP suggested he might if he had time

**ACTION POINT: OH to share questions to MP for potential answers to be found on his visit**

## **7. Membership Secretary Report**

All membership has been updated on the Google Drive files to reflect current standing.

OH standing down from this role as well

ES to pick up and facilitate for the time being.

## **8. Board activity report (CONFIDENTIAL)**

## **9. Delivery of bid benefits**

To be reviewed at the shadow board meeting in a fortnight

Promises have been made for those that have paid £250+ and which will kick in next season - we will need to review these to ensure that we are delivering what was promised

## **10. Member Liaison Activity (& informal meeting)**

Delivery of 4 meetings a year to include the AGM

Two informal ones in Feb/March and Aug/Sept, AGM and IGM

AGM - to be delivered after the Club AGM all meetings are for Members only

An informal meeting to be held - date confirmed as 4th April & Charlie's booked

**ACTION POINT : MP to send out details prior, ask for questions in advance to ensure we have answers/right people to answer. Potentially going out on Facebook Live**

**ACTION POINT: ES to check who will be available in the bar prior to matches for remainder of season**

#### **11. Treasurer's Report inc 100 club**

Received prior.

In future will circulate at month end instead just ahead of meeting.

Minuteman invoice for the posters for Family Day has been received and decided that this was actually something that Club should be paying for rather than the Society

**ACTION POINT: MP to send invoice onto appropriate contact at the club.**

#### **12. Spirit of Bath City award**

A number of candidates discussed and agreed.

**ACTION POINT: MP to inform the appropriate parties of this decision**

#### **13. Role description of Society Lottery Officer**

Complete.

**ACTION POINT: ES to add it to the Society Web Site**

#### **14. Society Sponsorship of Maidenhead match**

Agreed to use TR Hayes lounge this time with a buffet at £30 a head.

Last year those that volunteered for the BID were rewarded. This year, a ballot was suggested and approved.

**ACTION POINT: (complete) MP to email membership to offer opportunity to enter ballot reply by email by 14.03**

**ACTION POINT: ALL to reply to MP if would like a place too by 12.03**

Suggested committee members also offered place and invite William Heath for all of his hard work on the BID

**ACTION POINT: MP to invite WH via email**

**ACTION POINT: ES collating number and names to then confirm full guest list of 35 by 18.03 to MP**

#### **15. Society Chair**

MP confirmed he will be standing down as soon as the takeover has occurred and new board in place as there will be a conflict of interest, but that he is planning to stay on the committee.

Discussion was held as to whether any member can apply for post -i.e. do they need to be on committee already? Confirmed that the chair can be co opted from the membership if necessary.

**ACTION POINT: ALL to contact ES with nomination prior to next meeting of wanting to**

**stand. Intended to choose and confirm new chairman at next meeting**

## **16. AGM & Elections**

**Society AGM date agreed as 20th June 7:30pm, Charlie's Twerton Park**

Six members up for re-election: MP, KL, PM, PW, James Carlin, OH.

James Carlin has since resigned and OH confirmed that he is not planning on standing for re-election.

**ACTION POINT: MP to liaise with PM & KL to establish if still wanting to stand for another term (both unable to make meeting)**

**ACTION POINT: MP to review that an elections officer needs to be chosen/elected to oversee and who to approach**

## **17. AOB**

None

## **17. DOTM**

Next Meeting Thurs 30th March 7:30pm in Charlie's